



ELECTRONIC PERSONNEL SECURITY QUESTIONNAIRE SF86 WORKSHEET

This document is meant to be a detailed "Check List" in preparation for completing the SF86 on the Electronic Personnel Security Questionnaire (EPSQ). This is not a substitute for the actual SF86. **DO NOT send this document to the Defense Security Service.**

Keep the following in mind when completing the EPSQ:

- Indicate Unk (Unknown) or FNU (First Name Unknown), MNU (Middle Name Unknown) or LNU (Last Name Unknown) if names are ABSOLUTELY irretrievable.
- Dates should be formatted as YYYY/MM/DD (e.g., 1995/03/28).
- Use the EPSQ on-screen help (Press F1) for individual fields or screens.
- See page 29 of this document for helpful hints on how to "navigate" around the EPSQ.

Module 1: PERSONAL INFORMATION

Name: First: _____ Middle: _____ Last: _____

Suffix (i.e.: II, III, or Jr.): _____ SSN: _____

Birth Date: _____ (YYYY/MM/DD)

City/State of Birth: _____

County of Birth *: _____

Country of Birth: _____ Gender: Male Female

Maiden name (if applicable): First: _____ Middle: _____ Last: _____

Work Phone: _____ Day / Evening (circle one).

Home Phone: _____ Day / Evening (circle one).

Height: _____ (Feet/Inches: e.g., 5/11)

Weight: _____ (Pounds)

Hair color: _____

Eye color: _____

Module 2: OTHER NAMES USED

Have you ever used another name: (Y / N)

If yes, FROM: _____ To: _____ (YYYY/MM/DD)

* Can be left blank

EPSQ SF86 Worksheet

Name Used *(Include first, middle, and last names)*: _____

Additional Names? Use the Continuation Space at the end of this worksheet.

EPSQ SF86 Worksheet

Module 3: CITIZENSHIP

What is your current citizenship status? (Select One): **(1) US Citizen** **(2) Not a US Citizen**
Follow Path (1) or (2) depending on your answer. Answer questions and follow arrows/directions as appropriate.

(1) US Citizen (You were either: born in the USA; born in a US Territory/Possession; Born Abroad of US Parents; or Naturalized)

Enter Mother's Maiden Name: _____
First Middle Last

➤ Were you born in the US (US Citizen) or in a US Territory/Possession (US National)? **(Y / N)**

If No, follow arrow to the next question...

If Yes, answer the following:

➤ Are you now or were you a dual citizen of the US and another county? **(Y / N)**

If No, Proceed to Module 4, Residences

If Yes, answer the following:

➤ Enter the name of the country where you hold/held dual citizenship in addition to the United States: _____. Go to Module 4, Residences

➤ Where you born abroad of US parents? **(Y / N)**

If No, you have either a Naturalization or Citizenship Certificate. Follow arrow...

If Yes, answer the following:

Citizenship Certificate Number: _____ (If none, enter N/A)

Issue Date: _____ (If none, enter Form 240 Date)

City: _____ (If none, enter N/A)

State: _____ (If none, enter DC)

State Dept. Form 240 Date: _____ (YYYY/MM/DD)

Proceed to question immediately below (US passport)...

➤ Do you currently hold or did you previously hold a US passport? **(Y / N)**

If No, follow arrow to the next question...

If Yes, answer the following:

Passport Number: _____

Passport Issue Date: _____ (YYYY/MM/DD)

Proceed to question directly below (Dual Citizenship)...

➤ Are you now or were you a dual citizen of the US and another county? **(Y / N)**

If No, proceed to Module 4, Residences

If Yes, answer the following:

➤ Enter the name of the country where you hold/held dual citizenship in addition to the United States: _____.
Go to Module 4, Residences

➤ Provide the following information:

Naturalization or Citizenship Certificate Number: _____

EPSQ SF86 Worksheet

Module 3: CITIZENSHIP (cont.)

Issue Date: _____ (YYYY/MM/DD)

City: _____

State: _____

Court Name: _____ (If none, enter N/A)

Proceed to question immediately below (U.S. passport)...

- Do you currently hold or did you previously hold an U.S. passport? (Y / N)

If No, follow arrow to the next question...

If Yes, answer the following:

Passport Number: _____

Passport Issue Date: _____ (YYYY/MM/DD)

Proceed to question directly below (Dual Citizenship)...

- Are you now or were you a dual citizen of the U.S. and another country? (Y / N)

If No, proceed to Module 4, Residences.

If Yes, answer the following:

- Enter the name of the country where you hold/held dual citizenship in addition to the United States: _____

Go to Module 4, Residences.

(2) Not a U.S. Citizen (You were born outside the USA and do NOT have U.S. citizenship)

Enter Mother's Maiden Name: _____
First Middle Last

Answer the following:

Alien Registration Number: _____

Date Entered U.S.: _____

City: _____

State: _____

Country of Citizenship: _____

Module 4: WHERE YOU HAVE LIVED

- Note: If your Investigation Type is a Single Scope Background Investigation (SSBI), provide 10 years of residence info. If your Investigation Type is a NALC, a Secret Periodic Reinvestigation, or a Top Secret Reinvestigation, please provide 7 years of information. Otherwise, provide 5 years of residence information. If the residence is over 5 years old, do NOT include a "Person who knew you at this address".

(1) Where have you lived? (Start with your PRESENT location).

FROM: _____ TO: PRESENT (YYYY/MM/DD)

ADDRESS LINE 1: _____

